

RANDI CHANDRASEKARA

Kamloops, BC V2C | 250 879 1893 | cruvinya@gmail.com

HIGHLIGHTS OF QUALIFICATIONS

- Demonstrates strong analytical, communication, and teamwork skills, with proven ability to quickly adapt to new environments.
- Eager to contribute to team success and further develop professional skills.
- Brings positive attitude and commitment to continuous learning and growth.
- Persuasive, dynamic and decisive professional.
- Consistently ready to take on extra responsibilities to support team success.
- Excellent computer skills, with extensive experience with Microsoft Word, Excel, and PowerPoint.
- Fluent in verbal and written English

SUMMARY OF SKILLS

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| • Interpersonal and Written Communication | • News Writing |
| • Editing and Proofreading | • Content Creation |
| • Crisis Management | • Marketing Communications |
| • Social Media Marketing | • Social Media Digital Marketing |
| • SEO | • Public Relations |
| • Brand awareness | • Video & Photo Editing |
| • Adobe Creative Suite & Cloud | • Adobe Creative Cloud |
| • Web Design | • Computer Programming (Java, HTML, CSS, JavaScript) |
| • WordPress | |

EDUCATION

Bachelor of Communication and Digital Journalism: Media Studies – Expected to graduate 04/2025

Thompson Rivers University - Kamloops, BC

- **Dean's List Honoree** [Winter, 2024]
- Member of TRUSU Visual Arts Students Association, [2022 to 2023]

Relevant courses of study include:

- *Adv Professional Communication (A)*
- *Organizational Communications (A)*
- *Online Journalism (A+)*
- *Professional Selling (A-)*
- *Select Topics Communication/PR (A)*
- *Technical Communication (A+)*
- *Introductory French 1 (A)*
- *Business Ethics and Society (B)*
- *Web Site Design & Development (B+)*
- *Information Design (A)*

Relevant Major projects

- **PR Campaign Project (PR)** - Integrated a PR campaign proposal to Kamloops local business and achieved an A grade for developing a strategic PR campaign, demonstrating intense research, analysis, and communication skills.
- **News story publications (Journalism)** - Researched and wrote a news article of "Kamloops officials tackle the rise of homeless encampments along the Riverbanks," by analyzing the local government responses and conducting interviews with multiple sources to provide a balanced perspective, earned an A+ grade for strong reporting, structure, and analysis.
- **News story publications (Journalism)** - Independently researched, wrote, and published a news article on TRU's TRUly Flexible initiative, highlighting the university's expansion of flexible learning delivery models for 2025, receiving an A grade for thorough research, clear communication and journalistic quality.

- **Policy Brief (Adv Professional Communication)** -Researched and authored a comprehensive policy brief advocating for flexible work arrangements in the IT sector and earned an A grade for strong analysis, evidence-based recommendations, and persuasive argumentation.

Bachelor of Computer Science 12/2020

Northwood University - Midland, MI, USA

- Completed College-level Coursework: Bachelor of Computer Science, Northwood University
- Completed Coursework of 47 credits [2018 to 2020]

High School Diploma 08/2018

Kandy Girls' High School - Kandy, Sri Lanka

- Completed GCE Advanced Level (Sri Lanka) in Physical Science stream [2015-2018]

GCE O/L (Sri Lanka) 12/2015

Kandy Girls High School - Kandy, Sri Lanka

- Completed GCE Ordinary Level (Sri Lanka), [2015]

EMPLOYMENT HISTORY

Grocery Associate 07/2023 to Current

Walmart Inc. – Kamloops, Canada

- Provided exceptional customer service by assisting with product location and responding to inquiries.
- Maintained store inventory by efficiently stocking shelves, rotating products, and ensuring products were accessible to customers.
- Ensured pricing accuracy and adhered to clear signage and labelling standards, contributing to a smooth shopping experience.
- Followed stringent food safety and sanitation protocols to ensure the safety and quality of products.
- Pleasantly greeted customers and provided prompt and courteous service.

CAP 1 Associate 05/2022 to 07/2023

Walmart Inc. – Kamloops, Canada

- Provided excellent customer service through warm greetings and resolving inquiries

- Expert in resolving issues and guiding customers to solutions
- Effective in promoting products and services
- Managed inventory by sorting and stocking products
- Maintained a clean and organized store environment
- Skilled in executing price changes and completing section work

ACHIEVEMENTS

- Dean's List Recognition for the Winter 2024 semester as a distinction on academic standing with a grade point average of 3.5 or higher.
- The shining star at Walmart Inc., Recognition for outstanding performance or contribution to the Walmart company.

LANGUAGES

English

Native or Bilingual

Sinhala

Native or Bilingual

REFERENCES

Richard Amante

Assistant Teaching Professor -Thompson Rivers University

ramante@tru.ca

Subash Sharma

Assistant Store Manager - Kamloops

Walmart Canada

+1 250 572 3258